



**Please forward application to:**  
 Financial Service Brokers Ltd.  
 385 Connie Crescent  
 Concord, Ontario L4K 5R2  
 Telephone: 905-731-5177  
 Facsimile: 905-731-5742

# Application

## Errors and Omissions and Commercial General Liability Insurance for Members of the Paralegal Society of Canada

### THE APPLICANT

1. Name of Applicant:

The name of the Applicant must be the name of the individual paralegal or an entity not exceeding a maximum of three paralegals. All paralegals must be listed.

2. Address:

3. PSC Membership Number:

PSC Certificate Number:

4. Limit/Aggregate/Deductible requested:

5. Is the Applicant a SABS representative? YES  NO

6. Has the Applicant ever been investigated or charged for a criminal act? YES  NO

If yes, please provide details.

7. (a) In the past, has the Applicant or any of his/her employees ever been the recipient of any allegations of professional negligence in writing or verbally? YES  NO

(b) Is the Applicant or any of his/her employees aware of any facts, circumstances or situations which may reasonably give rise to a claim, other than as advised above? YES  NO

If yes, please attach details.

8. (a) Has the Applicant ever previously purchased professional or errors and omissions liability insurance? YES  NO

(b) If yes, please give the following details for the last three years:

Insurer	Period	Expiring Premium	Limit	Deductible
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$

(c) With respect to (b) above, please indicate if such coverage was offered on an occurrence basis or claims-made basis:

If claims-made, what was the retroactive date of the policy (dd/mm/yy)?

9. Has insurance coverage ever been declined or cancelled or the renewal thereof been refused? YES  NO

If yes, please attach details.

WITHOUT LIMITATION OF ANY OTHER REMEDY AVAILABLE TO THE INSURER, IT IS AGREED THAT IF THERE BE KNOWLEDGE OF ANY SUCH FACT, CIRCUMSTANCE OR SITUATION, ANY CLAIM OR ACTION SUBSEQUENTLY EMANATING THEREFROM IS EXCLUDED FROM COVERAGE UNDER THE PROPOSED INSURANCE.

## **COMMERCIAL GENERAL LIABILITY**

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10. Form of Business:       Individual       Partnership or Joint Venture       Corporation or Other Organization

11. List all locations at which business is conducted, providing details indicated below.

Location/Address	Occupancy	Square Metres	Owned or Leased?
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12. Provide a complete description of the Applicant's:

(a) Products manufactured, distributed or sold:

(c) Work conducted away from the Applicant's premises in connection with repair, service, maintenance or installation of products sold or distributed:

13. Provide details of any aircraft or watercraft owned, operated or maintained by the Applicant:

## **APPLICANT'S CONSENT TO THE TRANSMISSION OF THE INFORMATION CONTAINED IN THE APPLICATION FORM**

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I hereby acknowledge that the information collected in the Application form is acquired by my insurance broker to be transmitted to ENCON Group Inc. for the sole purpose of obtaining an insurance policy, and will be kept confidential.

Moreover, I authorize ENCON Group Inc., its insurers or service providers to:

- conduct verification, using outside sources, of the information contained in the Application form, in attached documentation and in subsequently provided documentation;
- in the event of a claim, transmit the submitted and verified information to loss adjusters, lawyers or other similar offices for the purposes of investigating, defending, negotiating or settling any claims, as required.

For more information on ENCON's privacy policy, please contact [privacy-officer@encon.ca](mailto:privacy-officer@encon.ca).

## **DECLARATIONS AND SIGNATURE**

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The undersigned Applicant for this insurance declares that, to the best of his/her knowledge and belief, the statements set forth herein are true and correct and that reasonable efforts have been made to obtain sufficient information to facilitate the proper and accurate completion of this Application form. The undersigned further agrees that if any significant change in the condition of the Applicant is discovered between the date of this Application form and the effective date of the policy, which would render this Application form inaccurate or incomplete, notice of such change will be reported immediately in writing to the Insurance Manager.

Although the signing of this Application form does not bind the Applicant to purchase the insurance, the undersigned Applicant agrees that this form and the information furnished pursuant hereto shall be the basis of the contract should a policy be issued and this form will become part of the policy.

Signature of Applicant

Date